



Issued Date 5<sup>th</sup> Sep. 2014

# EKTRA Newsflash



“ It is come to the last month of Semester 1, 2014.  
Let's read the Ektra Newsflash  
before getting ready for the final exams. ”

Setting Dates for Final Exam and end of Semester 1 and start of Semester 2  
Semester 1 closes for all students / departments on the 3rd October– 26th October 2014. Final exams and other activities during mid academic year break, please see the calendar.

## Activity Calendar

### September to October 2014

Sun Mon Tue Wed Thu Fri Sat

21 22 23 24 25 26 27

28 29 30 01 02 03 04

05 06 07 08 09 10 11

12 13 14 15 16 17 18

19 20 21 22 23 24 25

26 27 28 29 30 31 01

● Infant ● Primary ● Secondary ● All

Note: Saturday 25 Oct. 14 at 1pm-2pm New Infant  
Students who will start in Semester 2 / 2014 meet class  
teacher at Infant Department

Date	Dept.	Activity
25-26 Sept. 14	Secondary	Final exam 1/2014 English Exams.7-Y.12
29 Sept.- 2 Oct. 14	Secondary	Final exam 1/2014 Thai Exams Y.7-Y.12
29 - 30 Sept. 14	Infant and Primary	Final exam 1/2014 English Exams KG.3 & Y.1-Y.6
1 - 2 Oct. 14	Infant and Primary	Final exam 1/2014 Thai Exams KG.3 & Y.1-Y.6
2 Oct. 14	All	Last day of after school class Semester 1, 2014
3 Oct. 14	Secondary	Students who are not allow to take the exam will need to contact the admin office to register for a remedial class.
3 - 5 Oct. 14	Primary	Y.6 Scout Camp
5 Oct. 14	Secondary	Y. 6 Parents Meeting
3 - 4 Oct. 14	Secondary	Youth Leadership Activity
6 Oct. 14	Infant	KG teachers call parents if students fail the exam
7 Oct. 14	Infant	KG students come for exam re-sit at the informed time
7 Oct. 14	Primary	Primary teachers call parents if students fail the exam
7 Oct. 14	Secondary	Secondary Teachers call parents if students fail the exam
8 Oct. 14	Secondary	Students who got 0 in English Subjects will need to register for a remedial at 8.30am-10am to retake the class and the exam at 10am-4pm.
9 - 10 Oct. 14	Primary	Primary Students come to re-sit at the informed time
9 - 10 Oct. 14	Secondary	Students who got 0 in Thai Subjects will need to register for a remedial at 8.30am-10am to retake the class and the exam at 10am-4pm.
24-25 Oct. 14	All	All parents receive student report cards from 8.30am- 11.30am. If parents would like to meet Thai and Foreign teacher: 24 Oct. (25 Oct.Only Thai teacher)
27 Oct. 14	All	Open Semester 2/2014 Start Afterschool Class

## Admission for new students

Accepting new students for 2015 :  
NC-Year 10. Applications open on  
1<sup>st</sup> September. Students will have to  
take the placement test as follows:

Level	Date of Test	Giving the result	Admission
NC.-KG.1	Start from 1 Sept. 14	The Day of test	7 days after receive the result of test
KG.2-KG.3	3 October 2014	10 October 2014	
Y.1-Y.10	3 October 2014	7 October 2014	8 - 14 October 2014

## Yearbook 2014

Now it is time to prepare for the Yearbook 2014 for the photos of teacher and classes as all classes are collecting student's work and activities from the Semester. For any parents who wish to use the Yearbook as a medium to promote your business to the school community and others, please support the Yearbook from the previous document that we sent to you or ask more information from our admin offices.

## NO gifts please!!!

During the holidays, many families travel to various locations and tend to buy gifts for teachers or the administrators. The school asks parents and students NOT to do this. School has a policy that teachers and staff are NOT permitted to receive gifts. We want to build a culture of equality and therefore ask for your co-operation.



## Afterschool Payment

When applying for afterschool classes in Semester 2/2014, parents can pay the fee for the month of November in advance **from now to 25 October 2014** in order for the students to continue their class without being moved to the waiting list to enroll again. If you forget to pay, the school will give the place to a student on the waiting list.

## Paying for School Tuition Fees

Parents can pay School Tuition fees **from now to 31 October 2014**. The admin office is inviting parents to pay Tuition fees and the November after School fee for your convenience.

## Leaving our School

In case parents do not want their child to continue in Semester 2 /2014, they can submit a request to at the admin office by the 30th September 2014. Failing to do so, it will be against the rules and parents will have to pay the amount owing and the Tuition fee for Semester 2/2557 in order to receive any school documents. It takes about 5-7 days to prepare the documents

## Asking for school documents

If parents need any school documents for the students, parents can submit a request at the admin office and it takes about 5 days to prepare the documents after the request is submitted. For the parents who still have outstanding fees, they must be settled (paid) before collecting the documents.

## 'Request a Visa letter online' is open for service

In the past, many parents came in to submit a request for a visa letter at the admin office for students who will travel abroad. It was not so convenient for the parents because they have to come here. In order to improve it for parents, school has started an online request service for student visa request letters via the school website. Please fill out all details and follow the suggestions. After receiving the request it will be finished within 2 working days. However, when still owing school fees, it will be processed within 7 working days, and all the fees must be cleared before picking up the document.

## Taking class photo for the yearbook

Class photos for school's yearbook will be arranged on **3-7 November 2014** for Infant Dept. and **24-28 November 2014** for Primary and Secondary Dept. (you can check in student's homework book for further information). We would like you to dress your children up properly and wherever possible ensure your child attends on the day of their class photo.

## Free time during the holidays

Cooperation of parents is asked to make sure that students use their free time to their advantage. Students should be supervised carefully when using online media. In case the students want to visit a friend's house, parents should ask fellow parents for help in tracking what a student is doing. If the school has any activities, a letter to parents for permission is always sent home, so if you are not sure whether they really coming to school or not please call the front office.

## Admin Office Hours during the October Holidays

Open Monday-Saturday from 8.30am- 4.00pm

Infant Department call: 0-2674-2450-2

Primary and Secondary Department call:

0-2213-0117, 0-2212-0157, 0-2212-9930-1

Closed on Sundays and Public Holidays

“ Thank you Sararas Ektra School thanks all parent for all their cooperation and support of student's education and activities as well as following school policy. If there is any inconvenience, we apologize to you. ”