

18<sup>th</sup> April 2017

Subject: Invitation to parents of Year 7 students

Dear Parents of Summer Students in Yr.7A/ Yr.7B/Yr.7C

Sarasas Ektra School has organized a meeting for parents of Year 7 students. The contents will be about the school's academic potential development policy, the measurement and evaluation of students' learning results, the discipline department's procedure, and student care policy. The purpose of the meeting is to help you understand the direction of the school in order for us to cooperatively create greater success for your children. Additionally, we hope to strengthen a good relationship between school and parents.

Accordingly, we would like to invite you to attend the meeting on Monday 24<sup>th</sup> April 2017 at the Seminar Room, 7<sup>th</sup> Floor, St. John the Baptist Building (Soi Sathupradit 26) from 1.00 p.m. – 3.00 p.m. (Parking area: Multistorey car Park behind St. John Bosco Building and Court 2, St. John the Baptist Building) Please return the Intention Form below to the class teacher by Thursday 20<sup>th</sup> April 2017 so that school can arrange the meeting venue and documents.

This invitation is to welcome you as part of Ektra family and make our school the second home for your children. Thank you in advance for your cooperation.

Sincerely Yours,

Ms. Supavadee Chotiwannaporn

Vice Director of Primary and Secondary Academic Department

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**Intention Form SES. 318/2559 Re. Invitation to parents of Year 7 students**

Name Mr./Mrs./Miss \_\_\_\_\_ Surname \_\_\_\_\_

Tel. \_\_\_\_\_

The parent of student(s):

1. Name \_\_\_\_\_ Grade \_\_\_\_\_ Class \_\_\_\_\_

2. Name \_\_\_\_\_ Grade \_\_\_\_\_ Class \_\_\_\_\_

 I would like to attend the meeting on Monday 24<sup>th</sup> April 2017. (Registration time: 12.30 – 1.00 p.m.)

(Remark: Limited 1 seat /family due to the limited space since all the students have to attend the meeting.)

 I am unable to attend the meeting (Missing the meeting may result in missing important information.)

Sign \_\_\_\_\_

Parent

Sarasas Ektra School: Secondary Department Tel. 02-213-0117, 02-212-0157 Fax. 02-674-0499

Please return the completed form to the class teacher by Thursday 20<sup>th</sup> April 2017.

